

# INTERGOVERNMENTAL COORDINATION ELEMENT

## GOALS, OBJECTIVES AND POLICIES

**Goal I. 8** Establish appropriate mechanisms among the various levels of government and service providers that maximizes the use of federal, state, regional and county resources and services to improve and maintain the quality of life for citizens in the City of Keystone Heights.

### OBJECTIVE

**I 8.1** Maintain and improve as necessary, the formal and informal relationships that provide for coordinated implementation of the City's Comprehensive Plan with adjacent counties, state and federal agencies.

### Policies

- I 8.1.1 The City shall coordinate with the adjacent counties, the School Board, regional and state agencies to identify and solve issues related to plan implementation, development and funding in such areas as land use, transportation, utility services, drainage, recreational facilities and opportunities, public school facilities, resource and environmental protection, aviation and capital improvement programming.
- I 8.1.2 The City shall utilize the Northeast Florida Regional Council to provide informal mediation or other form of dispute resolution if the City denies an owner's request for an amendment to the comprehensive plan. The City shall share equally in the cost of the mediation or other alternative dispute resolution.
- I 8.1.3 The City shall utilize the Northeast Florida Regional Council to provide mediation assistance in cases of intergovernmental conflicts with adjacent counties and other agencies with which intergovernmental coordination is committed.
- I 8.1.4 The City and the Clay County School Board shall maintain an interlocal agreement, the *Interlocal Agreement for Coordinated Planning, Public Educational Facility Siting and Review and School Concurrency in Clay County*, which establishes the process by which collaborative planning and decision making for public school siting and school concurrency are made.
- I 8.1.5 The City shall provide to Clay County and the Clay County School Board annual data related to residential building permits issued and the permit

locations. The City's population projections and proposed amendments to its comprehensive plan shall be provided to the School Board and Clay County for use in its long range planning efforts.

- I 8.1.6 The City shall foster enhanced participation in the maintenance of minimum flows and levels by the St Johns River Water Management District to protect the natural resource and recreational value associated with Lakes Brooklyn, Keystone and Geneva and to represent the importance these resources play in the character of the City.

**OBJECTIVE**

**I 8.2** Coordinate consistency and concurrency reviews for transportation, public schools, solid waste, water and wastewater treatment and potable water supply, based on Level of Service (LOS) standards for public facilities the City.

**Policies**

- I 8.2.1 The City shall coordinate with the CCUA, School Board, FDOT and Clay County to share data and produce an annual statement of available capacity for potable water facilities, water supply, wastewater treatment, solid waste, public schools, roads and recreation facilities that reflects the data generated by the service provider, including the City.
- I 8.2.2 The City shall provide annual building permit data for residential building permits issued to assist the School Board in public school planning. The City shall include a representative of the School Board as a member of its Local Planning Agency.
- I 8.2.3 The City, in cooperation with the SJRWMD, shall make materials developed by the SJRWMD related to water conservation programs including information on the use of water saving devices and drought resistant native vegetation in the landscape, the limitation on landscape watering to certain hours-and which promote public education and awareness of the benefits of water conservation.
- I 8.2.4 The City shall coordinate annual monitoring of per capita water usage with the Clay County Utility Authority and coordinate the implementation of strategies to reduce water consumption on a per capita basis if the 2008 per capita demand is shown to increase for two consecutive years by 5 percent (cumulative) or if there is a single year increase of greater than 20 percent.

**OBJECTIVE**

**I 8.3** The City shall act to ensure that planning and development related activities are coordinated with the comprehensive plans or other plans of adjacent local governments, the

NEFRC, the School Board and other entities providing services but not having regulatory authority over land use.

**Policy**

- I 8.3.1 The City shall provide notice of its planning activities and development proposals that could require coordination to the adjacent counties, the School Board, the NEFRC and the CCUA and request comments related to necessary coordination with the comprehensive plan, facilities plan or policy plan of the recipient.
- I 8.3.2 The City shall review the comprehensive plan amendments of the adjacent counties and changes to the Strategic Policy Plan of the Northeast Florida Regional Council in order to identify issues or inconsistencies that the proposed amendment(s) may create with the comprehensive plan of the City.
- I 8.3.3 The City shall coordinate with Clay County for the provision of fire protection and EMS.
- I 8.3.4 The City will coordinate with state and federal agencies concerning environmental permitting procedures.
- I 8.3.5 The City shall coordinate with the Florida Department of Transportation to provide for the City’s review and comment on the plans of the FDOT to maintain or improve SR 21 or SR 100 in order to determine consistency with the City’s comprehensive plan and Community Redevelopment Plan.
- I 8.3.6 The City will review its transportation level of service standards annually and compare the adopted level of service to that of the adjacent counties to determine if the adopted levels of service are compatible.
- I 8.3.7 The City shall coordinate with Clay and Bradford counties by December 2011 to establish procedures to identify and implement joint planning areas for purposes of annexation, municipal incorporation and joint infrastructure service areas; as the water and wastewater service provider for the City and surrounding areas, the CCUA shall be included in development of these procedures.
- I 8.3.8 The City shall coordinate with Clay and Bradford Counties by December 2011 to establish joint processes for the siting of facilities with county-wide significance that may be located within 5 miles of the City limits.
- I 8.3.9 The City shall coordinate with the CCUA as the service provider for potable water to the City to insure that prior to approval of a building permit or its functional equivalent, adequate water supplies to serve the new development

will be available no later than the anticipated date of issuance by the City of a certificate of occupancy or its functional equivalent.

- I 8.3.10 The City will coordinate with the Clay County Utility Authority to identify areas of existing residential development located within the high aquifer recharge area of the Floridan aquifer where the extension of central wastewater is most financially feasible and will use the results of this analysis to identify funding sources and incentives for the extension of said services.
- I 8.3.11 The City shall maintain an interlocal agreement with Clay County to ensure the provision of adequate solid waste disposal capacity and to annually review the capacity of the Clay County landfill and update demand projections associated with development within the City.

**OBJECTIVE**

- I 8.4 Future expansion of the Keystone Airpark shall be coordinated with Clay and Bradford Counties.

**Policies**

- I 8.4.1 Pursuant to Section 333.03(1)(b), F.S., the City shall maintain its Interlocal Agreement with Bradford County that identifies the roles and responsibilities of each party concerning land use, zoning and development issues at that portion of the Airpark located in Bradford County.
- I 8.4.2 Pursuant to Section 333.03(1)(b), F.S., by December 2011 the City shall enter into an Interlocal Agreement with Clay County to identify the roles and responsibilities of each party concerning land use, zoning and development issues at that portion of the Airpark located in Clay County.