



City of Keystone Heights

555 South Lawrence Blvd

Keystone Heights, Florida 32656

352.473.4807 Off 352.473.5101 Fax



Cemetery Policies and Procedures

PERPETUAL CARE & REGULATIONS

- Exact location of the excavation for burial vaults must be clearly marked by city staff before excavation is made. Cement or steel vaults are to be placed 12 inches below the surface of the ground. No wooden outside receptacles are permitted in any area of the cemetery.
- No Interment shall be made in any burial plot without first securing a burial permit at a fee of \$100 from the funeral home in charge. (Price is subject to change without written notice.)
- Funeral floral arrangements and floral wreaths stands are permitted for a seven day period after interment and are not permitted at any other occasion.
- One arrangement of real or silk flowers is permitted on each grave. Plastic flowers are not permitted. Floral arrangements will be removed when they become unsightly or wilted.
- There shall be no placement or planting of plants, shrubs, or trees, gravel, mulch, border grass or fencing on or around graves or family plots.
- Flat benches are permitted. The bench must be made of stone and placed only on the owners plot. A mockup of bench must be submitted to City staff for approval. Location must be marked by City staff before placement.
- Live potted plants and Seasonal flowers, i.e. Easter Lilies and Poinsettias are permitted for a period of seven days prior to and thirty days after all major holidays, including birthdays and anniversaries.
- Flags are permitted four days prior to and seven days after Memorial Day, Veterans Day and the Fourth of July holidays.
- Unauthorized objects such as balloons, toys, personal effects, wind chimes, bird feeders, solar lights, statuettes, stepping stones or any other objects placed on a grave deemed inappropriate by the Keystone Heights staff will be removed.
- Please notify the City of Keystone Heights before placing headstones or markers in the cemetery. Lot must be clearly marked by city staff beforehand. Permanent markers must be erected within six months from date of interment.
- Headstones and corner markers placed in the Keystone Memorial Gardens Cemetery must be flush to ground level. Those placed in the Old Cemetery, and the First and Second additions are permitted to have standing headstones with concrete foundations and corner markers are to be flush to ground level. The City of Keystone Heights will not be responsible for moving headstones or corner markers.
- Plot owners shall be responsible for keeping the City informed of his/her correct address or a change of ownership of the plot.
- The City of Keystone Heights reserves the perpetual right of ingress or egress over any and all lots when needed; also the right to re-plot any part or parts of the property within the cemetery not already sold for burial purposes, including the right to open, close or change the location or grade of roads and walks.
- The City of Keystone Heights reserves the right to correct any errors that might be made in good faith by it, either in making interments, disinterments, removals or in the description of any cemetery property. The city shall not be liable, and disclaims all responsibility for loss or damage to property or rights of lot users arising from causes beyond its reasonable control, and especially from damage caused by the elements, thieves, vandals and unavoidable accidents, whether the damage be direct or collateral.
- The City of Keystone Heights shall not be held responsible for any order or information given over the telephone, or for any mistakes occurring from lack of precise information and instruction by the user or undertakers.