



Refund of School Impact Fees

- A. The net portion of a school impact fee collected under this article shall be available for refund to the then current owner of the property with respect to which the school impact fee was paid if the school impact fee has not been expended or encumbered prior to the end of the fiscal year immediately following the sixth anniversary of the date upon which the school impact fee was paid. A refund shall be made only in accordance with the following procedure:
1. Such owner must submit to the Facilities Director of the Clay County School District, 925 W. Center Street, Green Cove Springs, FL 32043, an application for the refund within 6 months following the end of the calendar quarter immediately following 6 years from the date on which the fee was received.
 2. The application for refund must contain the following items:
 - a. A notarized sworn statement that the applicant is the current owner of the property with respect to which the school impact fee was paid;
 - b. A copy of the dated receipt issued for the payment of the school impact fee or such other document as would evidence payment; and,
 - c. A certified copy of the latest recorded deed or a copy of the most recent ad valorem tax notice evidencing ownership of the property.
 3. Within 3 months following the date of receipt of an application for refund, the facilities director shall advise the applicant and the school board of the status of the school impact fee requested for refund. If the school impact fee has not been expended or encumbered within the applicable time period, the net portion of the school impact fee shall be refunded to the applicant by the school board without interest.
- B. If a building permit expires without commencement of construction, then the feepayer shall be entitled to a refund, without interest, of the net portion of the school impact fee paid as a condition for issuance of the building permit. The feepayer must submit an application for such a refund to the school board within 30 days following the expiration of the permit. The application shall include such supporting documentation as the school board may reasonably require.
- C. Any school impact fee with respect to which an application for a refund is not submitted within the required time, or with respect to which a refund is denied for proper cause, shall be retained by the school board.
- D. Credits applied in lieu of payment of school impact fees under Sec. 16-66 shall not be eligible for refund under this section.
- E. Upon payment of any refund under this section, the school board shall adjust its records maintained under subsection (c) of Sec. 16-67 accordingly.

I have read and understand the policy for refund of School Impact Fees.

Signature

Date