

MINUTES
KEYSTONE HEIGHTS CITY COUNCIL MEETING
555 S. Lawrence Blvd., Keystone Heights, Florida
Wednesday, December 20, 2023 10:00 a.m.

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS MORNING'S AGENDA IS REQUESTED TO COMPLETE A CARD AND RETURN TO THE CITY MANAGER. SPEAKERS ARE RESPECTFULLY REQUIRED TO LIMIT THEIR COMMENTS TO THREE (3) MINUTES. THE CITY COUNCIL PROHIBITS THE USE OF CELL PHONES AND PAGERS WHICH EMIT AN AUDIBLE SOUND DURING ALL MEETINGS WITH THE EXCEPTION OF LAW ENFORCEMENT, FIRE AND RESCUE OR HEALTH CARE PROVIDERS ON CALL. PERSONS IN VIOLATION WILL BE REQUESTED TO LEAVE THE MEETING.

“Please turn off cell phones.”

Call to Order: 10:00 a.m.

Roll Call: City Manager – Present: Mayor Nina Rodenroth, Vice Mayor Christine Thompson, Councilman Stephen Hart, Councilman Tony Brown, and Councilman Lewandowski
Staff Present: City Attorney, Mr. Komando; City Manager, Ms. Rutkowski; City Clerk, Mrs. Silva

1. Public Comments - None

2. City Manager Position

A. Discussion of Current Applicants

- i. Council discussed how candidate resumes were reviewed.
- ii. The Council stated the applicants they are interested in:
 1. Mayor Rodenroth: J. Cuneo, S. De Palma, M. Esposito, E. Garner, J. Marshall, J. Shoobridge and C. Van Zant Jr.
 2. Councilman Hart: D. Bennett, S. De Palma, E. Garner, J. Marshall, J. Shoobridge and C. Van Zant Jr.
 3. Vice Mayor Thompson: S. De Palma, M. Esposito, E. Garner, J. Marshall, J. Shoobridge and C. Van Zant Jr.
 4. Councilman Lewandowski: D. Bennett, E. Garner and C. Van Zant Jr.
 5. Councilman Brown: S. De Palma, M. Esposito, E. Garner, J. Shoobridge and C. Van Zant Jr.
- iii. The Council discussed findings on applicants and agreed based on these findings that applicants M. Esposito and S. De Palma will be stricken from the list with the addition of A. Frolka, J. Stepp, B. Welborn and T. Wilson which received no votes.
- iv. City Manager Rutkowski addressed Council stating that after counting the applicants selected by each council member that the cumulative top three are the following: E. Garner, J. Shoobridge and C. Van Zant Jr.
- v. Councilman Hart briefly discussed applicant D. Bennett followed by comments from Council and Staff.
- vi. Mayor Rodenroth briefly discussed applicant J. Marshall followed by comments from Council and Staff.

Motion made by Councilman Hart and seconded by Councilman Brown to schedule interviews with Elmon Garner, Jeff Shoobridge and Charles Van Zant Jr. Passed 5:0.

b. Interview Process/Date or Open Application Period Again

- i. City Manager Rutkowski addressed Council asking when applicants would be interviewed and suggested January 8th, 2024 as a possible interview date.

Council directed staff to schedule interviews on Wednesday, January 3, 2024 starting at 10am. Interviews will be scheduled in 2 hour blocks.

Council will submit questions for the applicants to the city manager no later than Friday, December 29th, 2023.

No further business, meeting adjourned

Adjourned: 10:55 a.m.