

MINUTES
KEYSTONE HEIGHTS CITY COUNCIL
Monday March 4, 2024, at 6:00 p.m.

ANYONE WISHING TO ADDRESS THE CITY COUNCIL REGARDING ANY TOPIC ON THIS EVENING'S AGENDA IS REQUESTED TO COMPLETE A CARD AND RETURN TO THE CITY MANAGER. SPEAKERS ARE RESPECTFULLY REQUIRED TO LIMIT THEIR COMMENTS TO THREE (3) MINUTES.
THE CITY COUNCIL PROHIBITS THE USE OF CELL PHONES AND PAGERS WHICH EMIT AN AUDIBLE SOUND DURING ALL MEETINGS WITH THE EXCEPTION OF LAW ENFORCEMENT

“Please turn off cell phones.”

Invocation led by: “Speedy”

Pledge of Allegiance led by: “Speedy”

Roll Call: City Clerk **Stephanie Silva:** Mayor Rodenroth, Vice Mayor Thompson, Councilman Brown, Councilman Lewandowski, absent Councilman Hart.

Public Comments:

Sue Plaster, resident, The Women’s Club has a party day one afternoon a week, she would like it to be at the Pavilion. She would like to have the time from 1:00 to 4:00 pm.

Natalia Figueredo, resident, Natalia thanks the mayor and council for the changes that have happened recently. She would like to preserve what Keystone has now. Ms. Figueredo does not want to see some of the changes that were discussed in the Parks Plan.

Dr. John Zisser, resident, discusses the Parks Plan and contributed his ideas.

1. Consent Agenda:

- a. Freedom 5K Run Event – July 4th, 2024.
- b. Charter Amendment for the Keystone Airport Authority
- c. Minutes
12/20/23 Special Council Meeting – City Manager Application Review
01/18/24 Heritage Council Meeting
- d. Close Beach Property on 4/18/24 from 5 to 8 pm

Motion by Councilman Brown to accept the Consent Agenda with the changes, seconded by Vice Mayor Thompson. Passed 4:0

2. City Business/New Business:

Attorney Komando stated that the Charter Amendment for the Airport Authority Ordinance 2023-605 that pertains to removing the National Guard seat and adding a city seat needs to be shortened in title to fifteen words. This will allow it to be on the general election ballot. Open to public comment. It was noted that the National Guard requested this to be done. Councilman Brown made a motion to read the amended Ordinance 2023-605 by title, seconded by Vice Mayor Thompson. Attorney Komando read the amended ordinance 2023-605. Councilman Brown made a motion to accept the Amended Ordinance 2023-605 and seconded by Vice Mayor Thompson. Passed: 4:0

a. Airport Board Appointments – City Manager Van Zant

- i & ii Manager Van Zant asked that the appointments be tabled to the April Council meeting, due to questions on the term limits for Seat 1 and Seat 3.
- iii. Parks Ordinance – Councilman Lewandowski
Councilman Lewandowski asked that this be tabled. Mayor Rodenroth will be accessing the information that she has received and would like to present it at April's meeting.
- iv. Parks Plan – Councilman Lewandowski
Councilman Lewandowski asked that this be tabled.
- v. Strategic Plan- Councilman Lewandowski (slide presentation)
Manager Van Zant spoke with Dr. Saviac, that has done strategic plans in the past, and would like him to speak with the council. Councilman Brown asked this to be tabled until we can get dates that Dr. Saviac can speak to the council.
- vi. Christmas Market – Councilman Lewandowski (slide presentation) Councilman Lewandowski would like to have the council purchase a few of the kiosks for \$10,000 to \$15,000.
Mayor Rodenroth did some research and found there are also portable metal kiosks that may be a consideration. Motion was made by Councilman Lewandowski to buy two metal kiosks and 2 German style wood kiosks to try them for future events. 2nd by Councilman Brown.
Discussion followed.
Previous Motion by Councilman Lewandowski was withdrawn.
The 2nd by Councilman Brown was withdrawn.
The topic will be brought up at the April council meeting.

b. Purchase of 125 E. Walker Drive – City Manager

Councilman Brown asked about the CRA district having to approve this
Motion made by Councilman Brown to purchase the 125 E. Walker Drive. 2nd by Vice Mayor Thompson, Passed: 4:0

Manager Van Zant discussed the additional costs of purchasing the property.

Councilman Brown amended his motion to purchase the property with the purchase price agreed upon including the closing costs. Passed: 4:0

c. Ordinance for Parcel #190823-002260-000-00

Councilman Lewandowski asked a question regarding the parcel number on the survey. After discussion, staff and legal counsel offered to investigate this further.

3. Old Business

- a. July 4th Discussion – Councilman Brown
Councilman met with the Manager and staff. He asked about the Sheriff's department and would there be off duty officers there. Manager Van Zant noted they have been requested.

4. Committee Reports/ Recommendations
 - a. Budget & Finance – Mayor Rodenroth/Councilman Brown, No Report.
 - b. Growth Management – Councilman Hart, Mayor stated No Report.
5. Keystone Heights Airport Authority – Mr. Kirkland

Discussed future Projects. Mr. Kirkland and Mr. Coon met with FAA and FDOT to discuss annual projects. The airport is hosting the Snowbird Aerobatic contest March 19-22. Representative from the Florida State Guard regarding presence at Keystone Airport. The airport will be hosting a dignified transfer mission. Working on the term seats with the City Manager.

 - a. Planning and Zoning – Manager Van Zant
Next meeting is March 25, 2024, at 6pm
 - b. Heritage Commission – Ms. Christine Arnold
The field trip is the next event coming up for the Heritage Commission. Ms. Arnold discussed the Designation of the Oak tree. The recently opened Facebook page for the Heritage Commission has had new information and pictures of interest. An Archaeologist who collaborates with Clay County is willing to help find evidence of whether there was a fort in the area.
 - c. Financial reports – Manager Van Zant
There were some discrepancies, and the Manager will get them ready for April.

6. Council Comments

Councilman Brown stated that the last workshop brought out a lot of great information. Councilman Brown went to a fire station dedication. The trail has been torn up with four-wheelers and would like to have that resolved.

Councilman Lewandowski went to the State of Clay, Councilman Lewandowski congratulated the mayor for her presence.

Vice Mayor Thompson went to local events this past weekend that were free and was happy to see the turnout.

Manager Van Zant spoke about the Hipp contract. The project is moving forward. Councilman Lewandowski discussed administrative changes to the contract.

Attorney Komando said that there should be two parcel numbers before the advertisement of approval for the property.

Mayor Rodenroth attended the Florida League of Cities in Starke. The mayor attended the State of the County meeting held by the Chamber of Commerce. The mayor read the speech that she gave at the State of County meeting to the council and attendees. Date of the next workshop is in April. (no specific date mentioned).

Meeting Adjourned.