



City of Keystone Heights

555 South Lawrence Blvd
Keystone Heights, Florida 32656
352.473.4807 Off 352.473.5101 Fax

Heritage Commission Agenda

November 21, 2023

10:00 AM



I. Call to Order

- Roll Call

II. Pledge of Allegiance

III. Approval of Meeting Minutes

- Review and approval of the minutes from the previous meeting.

IV. Old Business Report

- Overview and discussion of the “Boo on the Boulevard” event held on October 28, 2023.
- Discussion of the “Paddleboard Event” for next year as part of the “Boo on the Boulevard”

discussion.

- Discussion of “Yesterday’s Festival In January” as part of Old Business, with the date “January 27, 2024.”

V. Update on the Associates Member Luncheon

- Review the details for the upcoming luncheon scheduled for December 2, 2023, from 11:00 AM to 1:00 PM at the Keystone Heights Historic Pavilion.

VI. New Business

A. Keystone Historic Oak Designation

- Discussion and considerations for the historic Oak designation.

B. Plaque for Fort 11

- Discuss plans and proposals for a plaque dedicated to Fort 11.

C. Discussion on Term Expiration Date for Co-Chair Kerry Collins

- Review and discuss the term expiration date for Co-Chair Kerry Collins.

VII. Heritage Commission Christmas Party

- Share details about the Heritage Commission Christmas party:
- Date: December 16, 2023
- Time: 6:00 PM
- Location: Palmetto Cottage

VIII. Announcements

- Any additional announcements or information from commission members.

IX. Public Comments

- Open the floor for public comments and questions.

X. Future Meetings

- No meeting in December.

XI. Next Meeting

- Date: January 16, 2024 at 10AM City Hall

XII. Adjournment

CITY OF KEYSTONE HEIGHTS

555 South Lawrence Blvd.
Keystone Heights, Florida 32657
352.473.4807 Office 352.473.5101 Fax

Heritage Commission Minutes October 17, 2023

I Call to Order: 10:00 a.m.

II Roll Call: Present: Chair C. Arnold, , Ms. K. Nagel, Ms, K. Collins

Absent: Ms. H. Hersey, Co-Chair D. Murphy

III Pledge of Allegiance

IV Approval of Previous Meeting Minutes

Motion made by: Ms. K. Collins

Seconded by: Ms. K .Nagel

Passed 3-0

V Old Business:

A. Boo On the Blvd: the Halloween event will be October 28, 2023 at 5:30 pm.; Movie at 7:30 pm. Photo booth will be at Chair Arnold's driveway. There will be a backdrop for parents to take pictures of their children. There will also be a Heritage Commission Banner. |All associates are asked to dress in black with name tags, at Chair Arnold's home.

Road closure will be from Lake beach to 100th at the light.

Tables will be set up on the parking spaces; not the road for the businesses and clubs that choose to participate.

VI New Business:

A. Team ReachApp: Chair Arnold said that the app .has been successful in getting news out to the associates

B. Historical Education Trip: Discussion on the feedback from previous year. Chair Arnold said we need to speak with the city regarding the bags to give out. Janice will be the liaison between the school and the heritage commission.. Motion made by K Nagel to set the date for Friday March 22, 2024 for the Heritage Club to sponsor the Historical Education trip for the Keystone Elementary 4th graders. Seconded by K. Collins. Passed 3:0 Note: back-up day will be March 21, 2024 if needed.

C. Associate Member Luncheon: Chair Arnold said that the date has been set for December 2, 2023, at the Pavilion from 11:00 am to 1:00 pm. Orange Blossom will be doing the catering. They will supply all plates, napkins and silverware. There was discussion regarding reserving the Pavilion. Council has it approved it for the previous year so there is no need to bring it before council again. Ms. K. Nagel suggested to reach out to other Historical Committees in the area to attend. Deadline for RSVP's will be November 21, 2023. Coinciding with the next Heritage meeting.

D. Workshop for Wreath Destruction: Wreaths need to be delivered before Thanksgiving to the businesses. Chair Arnold suggested there will be a workshop after the meeting to look over the wreaths and do any repair that is needed. Ms. K Nagel said there is a need for additional wreaths for the ones that requested them last year and didn't get them. Discussion regarding the City Budget if it has passed and if there are monies that the Heritage Commission may have to order additional wreaths. Ms. K Nagel made a motion to purchase supplies for the additional wreaths if the money has been allocated and purchased. If it hasn't been purchased we need to do so. Seconded by Ms. K. Collins. Passed: 3:0.

Further discussion the Team App will put a list out of who gets the wreaths.

VII. Heritage Commission workshop: Is scheduled for October 23, 2023 from 10:30 am to 11:30 am. D. Murphy will be attending with her packet for the museum to be presented to council. Also, the Fishing Pier will be discussed.

VIII. Announcements: Next meeting for the Heritage Council will be November 14, 2023 at 10:00 am.

Friends of Keystone Heights meeting will be Thursday, October 19, 2023 at 10:00am at the pavilion.

IX. Adjournment